

Responses to Questions for IFB#1022
Psychiatric Services for Industry Residential Center

Q1	Can a locum's agency bid or is this for temporary services?
A1	No, locum tenen vendors and temporary staffing agencies are not eligible to bid on this procurement. See Section 3.1 of IFB.
Q2	Do you intend to make multiple awards?
A2	There are two positions available at Industry Residential Center, one (1) at Lower Industry Residential Center and one (1) at Upper Industry Residential Center as outlined in section 1.1 of the IFB. Per the OCFS-0910 <i>Request for Bid</i> Form provided with the IFB, a bidder may bid on one or both positions. It is possible that one bidder may be selected as the successful offeror to fill both positions.
Q3	Since the duties of the Contractor and the Provider are separate and distinct, especially as Contractor does not itself provide medical services, it is important that Providers not be incorporated into the definition of Contractor—can this be amended?
A3	No. The IFB will not be amended.
Q4	Our locums staffing services contracts are “best efforts” and it is company policy not to enter into any contracts in which the vendor is subject to damages for failure to deliver the service. Would you be willing to delete this clause in a potential contract?
A4	No. OCFS will not allow changes to the IFB or the resulting contract. If there are terms and conditions that a prospective bidder cannot accept, they should not submit a bid in response to this IFB.
Q5	Can language changes be made? (indemnification, insurance, venue, etc)?
A5	No. OCFS will not allow changes to the IFB or the resulting contract. If there are terms and conditions that a prospective bidder cannot accept, they should not submit a bid in response to this IFB.
Q6	Will awardees be allowed an opportunity to negotiate the terms of the contract prior to signing?
A6	No. OCFS will not allow changes to the IFB or the resulting contract. If there are terms and conditions that a prospective bidder cannot accept, they should not submit a bid in response to this IFB.
Q7	If awarded, should there be contract terms we are unable to accept, is there a penalty for not signing a contract? Example: monetary damages.
A7	If a prospective bidder cannot agree to the terms and conditions of the resulting contract, they should not submit a bid in response to this IFB.
Q8	By submitting a response, are we automatically agreeing to a contract and its terms? Or if there are terms & conditions we cannot agree to; can we decline the contract if awarded?
A8	If a prospective bidder cannot agree to the terms and conditions of the resulting contract, they should not submit a bid in response to this IFB.
Q9	If we have exceptions to the Terms and Conditions on the RFP, should we include in our proposal?
A9	All contract terms and conditions are included in the IFB and are available at the following link https://ocfs.ny.gov/main/bcm/Non-Grant-Contract-Template.pdf . Please see section IFB 5.0 Contract Documents for additional information. OCFS will reject any extraneous terms, alternative activities/work to be performed, added conditions, or exceptions stated by bidders within their bid proposals or the resulting contract. If there are terms and conditions

Responses to Questions for IFB#1022
Psychiatric Services for Industry Residential Center

	that a prospective bidder cannot accept, they should not submit a bid in response to this IFB.
Q10	The agreement doesn't include any locum-specific language; may we propose an addendum to the agreement where we could incorporate some locum-specific terms?
A10	No, locum tenen vendors and temporary staffing agencies are not eligible to bid on this procurement. See Section 3.1 of IFB.
Q11	For the last year, can you break down the utilization history (total staffing hours) for each position identified in this RFP?
A11	This information is not readily available. A FOIL request would be required for this specific information.
Q12	As a locum tenens agency, our providers are considered independent contractors and not employees, can this wording be amended?
A12	No. Locum tenen vendors and temporary staffing agencies are not eligible to bid on this procurement. See Section 3.1 of IFB.
Q13	How many patients per day would you estimate the provider would see?
A13	As a practical matter, the caseload is based on the number of beds occupied at the facility and the number of providers available for psychiatric services. Our goal is that each psychiatrist would cover between approximately 20-30 "beds" which, if fully occupied, would (using current rates) result in a caseload of approximately 8-12 youth. Some assignments, such as on a specialty unit (Intensive Mental Health Treatment Unit) are likely to result in higher proportions of youth on medication and being followed by psychiatry. Also note that, following an initial assessment for psychiatric services, follow up psychiatric contacts are based on the needs of the youth and minimally monthly if psychiatric medications are prescribed.
Q14	What was last year's spend for these services for this contract?
A14	This information is not readily available. A FOIL request would be required for this specific information.
Q15	Are candidates required with our proposal?
A15	Yes. Candidates must be provided with your bid proposal and must be available for the start date of the contract resulting from this procurement. Per IFB Section 2.2 Packaging of Bid Response: a curriculum vitae, medical license, NYS registration, and references for the proposed candidate(s) are required to be included in the bid proposal (please note that there are other documents which are also required in your bid proposal, please review the requirements outlined in section 2.2 of the IFB carefully).
Q16	Are there penalties incurred if unable to fill any of the openings?
A16	It is expected that the same candidate will be available to provide services for the duration of the contract term, to provide consistency for the youth. If services cannot be provided, the contractor will be found non-responsive by OCFS and terminated. Please see section 1.1 of the RFP for additional information.
Q17	Is there an incumbent and current contract for this service? If so, can you please provide the vendor name and current contract rate?
A17	Yes. This information is not readily available. A FOIL request would be required for this specific information.
Q18	What is the estimated time frame of notice before a need becomes available?

Responses to Questions for IFB#1022
Psychiatric Services for Industry Residential Center

A18	The preferred candidate must be available for the start date of the contract resulting from this procurement. Due to the nature of this service, the same candidate must be available for the duration of this contract to provide consistency for the youth in OCFS care. Please see section 1.1 of the RFP for additional information.
Q19	Will you allow multiple physicians to fill the need or are you requiring that one physician fulfill the need?
A19	Due to the nature of this service, the same candidate must be available for the duration of this contract to provide consistency for the youth in OCFS care. Please see section 1.1 of the RFP for additional information.
Q20	May we add a locums to perm conversion fee to our pricing?
A20	No. See Section 3.1 of IFB for further information.
Q21	Will price adjustments be allowed for the renewal years? Can we submit a rate increase with each option year?
A21	No. See Section 4.1 of the IFB for further details.
Q22	Do you want an all-inclusive rate?
A22	Yes. Please refer to Section 4.2 of the IFB.
Q23	Can we include overtime rate?
A23	No. Please refer to Section 4.2 of the IFB.
Q24	What is the maximum bid rate?
A24	There is a maximum bid rate for this procurement. Please refer to Section 4.2 of the IFB for this information.
Q25	Locum tenens physicians are Independent Contractors and as such are not employees. Therefore, Worker's Compensation insurance would not be applicable. Will you waive these requirements for physicians?
A25	No. See Section 3.1 of IFB for further information.
Q26	Will you consider \$1M per occurrence/\$3M aggregate insurance limits?
A26	Yes, these limits are acceptable.
Q27	What is the expected time for the completion of credentialing for an accepted candidate?
A27	Credentials and verification are completed prior to contract award. See section 4.1 of the IFB for additional information.
Q28	Are background screenings required? Will the facility be handling this requirement or are you expecting the vendor to complete?
A28	Yes, background screenings are required. The awardee shall be responsible for the cost associated with any required background screens. Please refer to Section 4.24 for further details.
Q29	Is Telepsychiatry an option for coverage? If so, do you have your own platform/service provider?
A29	No. We currently do not have the capacity for telepsychiatry.